

# Trinity Academy Halifax: Provider Access Statement

## Introduction

This policy statement sets out the academy's arrangements for managing the access of providers for the students at the academy, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under 42B and 45A of the Education Act 1997, as amended by The Skills and Post-16 Education Act 2022.

## Student entitlement

All students in years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

*For students of compulsory school age, these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11).*

## Management of provider access requests

Provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education, qualification and apprenticeships that the provider offers;
- explain what career routes those options could lead to;
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider);
- answer questions from students.

## Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Prior to an encounter we encourage providers to share information about both their provision and the courses they offer so that this can be shared with parents and carers prior to and after an event.

## **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our students:

- Trinity Sixth Form Academy
- Greenhead College
- Huddersfield New College
- Kirklees College
- North Halifax Grammar
- Calderdale College
- Huddersfield University
- Leeds University
- Bradford University
- Warwick University
- Leeds City College
- ASK

## **Destinations of our students**

Last year our Year 11 students moved to range of providers in the local area after school:

- Trinity Sixth Form Academy
- Greenhead College
- Huddersfield New College
- Kirklees College
- Calderdale College
- Askam Bryan College
- Apprenticeships from a range of apprenticeship providers.

## **Management of provider access requests**

The academy offers in excess of the six provider encounters **required by law** and a number of additional events, integrated into the I careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

A provider wishing to request access should contact:

Kathryn Walker, Assistant Principal – Personal Development  
Telephone: 01422 244890  
Email: [kwalker01@halifax.trinitymat.org](mailto:kwalker01@halifax.trinitymat.org)

## **Opportunities for access**

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers.

Please see below for an outline of planned events throughout the year:

Year 7	<p>Careers library introduction.</p> <p>Assembly on options 16+ - the different routes students can take, including apprenticeship pathways.</p> <p>Assemblies from local employers and National Employers.</p> <p>Labour Market Index Information Assemblies.</p> <p>Financial education through Curriculum for Life lessons.</p> <p>Students will also receive meaningful interactions from employers linked in all subject areas.</p> <p>Explore careers linked to the curriculum in all subject areas.</p> <p>Introduction to the World of Work and My Directions resource.</p>
Year 8	<p>Introduction to University assembly.</p> <p>Introduction to apprenticeships talk, including apprenticeship pathways, traineeships and T level options and HTQ's.</p> <p>Individual careers guidance via online learning tools prior to options evening.</p> <p>1:1 meeting with VT tutor prior to making options choices.</p> <p>IAG information evening for students and parents prior to making options choices.</p> <p>Assemblies from local employers and National Employers.</p> <p>Assembly with Apprenticeship provider.</p> <p>Labour Market Index Information Assemblies.</p> <p>My Skills workshop with Covea Insurance.</p> <p>Work on discrimination and equality in the workplace through Curriculum for Life lessons.</p> <p>Explore careers linked to the curriculum in all subject areas.</p> <p>Students will also receive meaningful interactions from employers linked to all subject areas.</p> <p>Continue to explore and experience the World of Work and My Directions resources during curriculum time.</p>
Year 9	<p>Participated in the National Enterprise Challenge Day.</p> <p>Assemblies from local employers and National Employers.</p> <p>Assembly with Apprenticeship provider, includes apprenticeship pathways, traineeships and T level options and HTQ options.</p> <p>Labour Market Index Assembly.</p> <p>University visit.</p> <p>Individual careers guidance via online learning tools prior to options evening.</p> <p>1:1 meeting with VT tutor prior to making options choices.</p> <p>IAG information evening for students and parents prior to making options choices.</p> <p>Work on goal setting and aspirations through Curriculum for Life lessons.</p> <p>Explore careers linked to the curriculum in all subject areas.</p> <p>Students will also receive meaningful interactions from employers linked to all subject areas.</p>

	<p>Continue to explore and experience to the World of Work and My Directions resources within curriculum time.</p> <p>University information event for parents, carers and students.</p> <p>Apprenticeship and HTQ information event for parents, carers and students.</p>
--	--

Year 10	<p>Work on financial decision making as part of the Curriculum For Life lessons.</p> <p>Work place visit.</p> <p>Assemblies from local employers.</p> <p>Assembly with Apprenticeship provider - includes apprenticeship pathways, traineeships and T level and HTQ options.</p> <p>Labour Market Index Assembly.</p> <p>High quality virtual work experience opportunities.</p> <p>Explore careers linked to the curriculum in all subject areas.</p> <p>Students will also receive meaningful interactions from employers linked to all subject areas.</p> <p>Continue to explore and experience to the World of Work and My Directions resources.</p> <p>Group careers interviews with C&amp;K careers, includes next step routes including both academic and technical options.</p> <p>Competitive Edge aspiration speaker events from a range of keynote speakers from a range of career routes.</p> <p>University information event for parents, carers and students.</p> <p>Apprenticeship and HTQ information event for parents, carers and students.</p>
Year 11	<p>Work on next steps as part of the Curriculum For Life lessons.</p> <p>Group and 1:1 careers interviews with C&amp;K careers, including both academic and technical options.</p> <p>Assembly with Apprenticeship provider - includes apprenticeship pathways, traineeships and T level and HTQ options.</p> <p>CV and covering letter writing workshop.</p> <p>Mock interview day.</p> <p>Complete next step applications.</p> <p>Assemblies from local employers.</p> <p>Labour Market Index Assembly.</p> <p>High quality virtual work experience opportunities.</p> <p>Opportunity to attend the Get Organised Destinations Event and other aspirations fayres.</p> <p>Introduction to UCAS and financial options for university.</p> <p>Explore careers linked to the curriculum in all subject areas.</p> <p>Students will also receive meaningful interactions from employers linked to all subject areas.</p> <p>Explore and experience to the World of Work and My Directions resources.</p> <p>Competitive Edge Days to further develop student understanding of next step opportunities and decision making linked to HE/FE, careers and wellbeing (both days include a range of next steps providers from both academic and technical fields from both HE and FE, employers, sessions linked to LMI and a careers fayres within the school day).</p> <p>University information event for parents, carers and students.</p> <p>Apprenticeship and HTQ information event for parents, carers and students.</p>

Please speak with our Careers Leader to identify the most appropriate opportunity for you.

### **Premises and Facilities**

The academy will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also give the provider access to specialist equipment, such as computers, for presentations where appropriate. This will be discussed and agreed in advance of the visit with the careers leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at break and lunch times.

### **Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with [The Careers and Enterprise Company](#).

### **Approval and review**

Approved September 2023 by Governors at Curriculum and Standards Committee

Next review: September 2024

Signed: David Baker Chair of Governors

### **Useful link**

[DoE Careers guidance and policy access for education and training providers](#)