



6 January 2021

Dear Parent/Carer

Updated arrangements further to the Government announcement

Further to the letter from Michael Gosling (CEO, Trinity MAT), emailed to you yesterday, I would like to offer additional information about how this latest lockdown affects students at Trinity Academy Halifax and the inevitable changes it makes to plans previously communicated to you.

Following government guidance, from Tuesday 5 January, the academy will only be open for the children of key workers (see guidance: <https://tinyurl.com/TAHkeyworkerguidance> and vulnerable students, and these students will continue face-to-face education on site following a timetable as normal. **All other students are to be educated remotely at home and this will continue until at least the February half-term.** We will be in contact with you should we receive and additional information about this.

Compulsory remote learning:

The Prime Minister's latest announcement stated that students must commence remote learning with immediate effect and that this is a compulsory aspect of their education. At Trinity, we were well prepared for such an announcement and are committed to ensuring that our students receive the very best remote educational provision possible. To this end, we have developed Trinity TV, a forward thinking, user friendly, remote learning package for all.

Trinity TV:

All students now have access to our online learning platform, Trinity TV, which contains pre-recorded materials made by subject teachers to ensure that home learning is as engaging, purposeful and accessible as possible. Students will follow their timetable as normal and select the lessons relevant to their academy day. These materials remain live and can be revisited as often as needed and will prove to be particularly helpful for future revision purposes.

In addition to the above, from Monday 11 January, all students will also have access to our **live Trinity TV** sessions. A timetable will be published this week which outlines the specific live sessions on offer to each year group across subject areas for the rest of this half-term. The sessions will be hosted weekly by subject teachers and will provide students with an opportunity to interact with their teachers and ask any questions as well as take part in a number of other activities and challenges.

Please find attached, guidance which demonstrates how students can access our Trinity TV and Trinity TV Live provision. These guides are also available on our website under the Home Learning section <https://halifax.trinitymat.org/home-learning-2/trinity-tv/>

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In order to ensure that students continue to learn and progress throughout all periods of remote learning, we will monitor and track students' work and their engagement with remote learning. Parents and students will be contacted at various points throughout this period to offer support and additional instruction if needed. Teachers will continue to provide feedback via email and remain contactable via their academy email addresses throughout. If your child has any issues accessing an electronic device to enable them to work on our learning platform, Trinity TV, please contact the academy as soon as possible by the usual means.

Year 11 - Important GCSE Examinations.

- *Following today's announcement from the Education Secretary, Gavin Williamson, it has been made clear that **exam grades will be decided by the schools** of students who would have taken GCSEs and A-levels in England this summer. With this in mind it is absolutely imperative that students realise that the work they complete between now and the end of their course will be particularly important. It is essential that they participate fully with our remote offering and ensure that we have the evidence to award them the grades that their ability and endeavor deserve. This cannot be overstated and will be emphasised repeatedly in our communications.*

Finally I would like to thank you once again for your support, it is genuinely appreciated. I will continue to update you with any further changes or developments as they arise.

Yours sincerely



Nick Robinson
Principal.



A Guide to Trinity TV

Trinity TV: Learning on Demand

At Trinity Academy Halifax, we have created 'Trinity TV' to further enhance our remote learning package, providing students with the best educational provision possible during any period of Covid-related self-isolation. This online platform contains pre-recorded materials made by Trinity Academy Halifax teachers to ensure that home learning is as engaging, purposeful and accessible as possible.

Our departments continue to create lessons which follow a structured, logical order with the aim of helping students to continue to progress throughout their learning. Students will follow their timetable as normal and select the lessons relevant to their academy day.

The video format will enable students to watch the lesson content at their own pace with the benefit of clear verbal instructions from subject teachers. **These resources can all be accessed via phones/tablets/laptops.**

Having followed each sequence of lessons, students should submit a weekly activity for each of their written subject areas. This includes: English, Maths, History, Geography, MFL, RS and Science.

Each final activity will be completed on Microsoft Forms and automatically submitted to subject teachers directly for feedback. These online forms are saved in each subject area's folder on the 'Trinity TV' section of SharePoint.

Please see the instructions below regarding how all resources are accessed. These instructions are also available in video format by following [this link](#). **All teachers remain contactable through their school email address, if a student requires any additional help.**

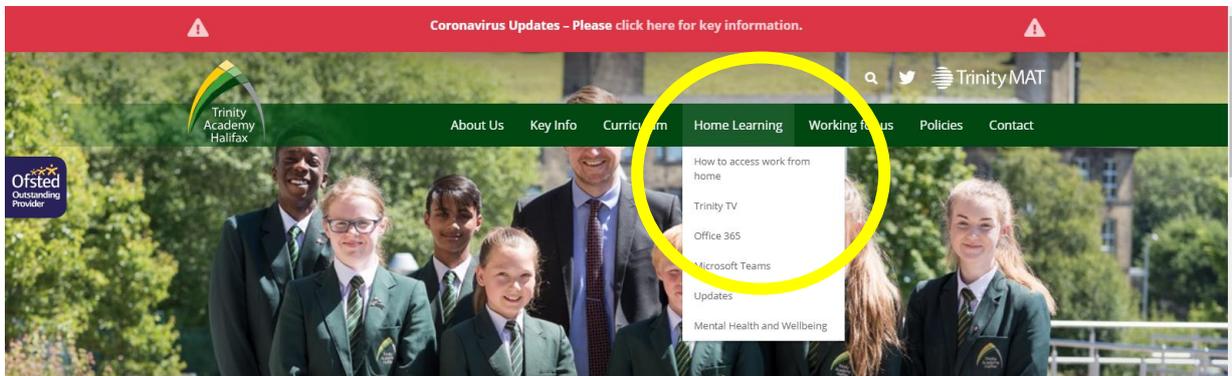
Resources for accessing students' Science work are available by logging into their student Educake account: <https://www.educake.co.uk/>. In addition, all Maths work is available on their student Hegarty Maths accounts: <https://hegartymaths.com/>.

Practical subject areas will continue to provide weekly 'Trinity Challenges' if students wish to join in, and our Hospitality and Catering team have created some simple recipes for students to try if they would like to get involved, all of which can be found under their subject tabs on Trinity TV.

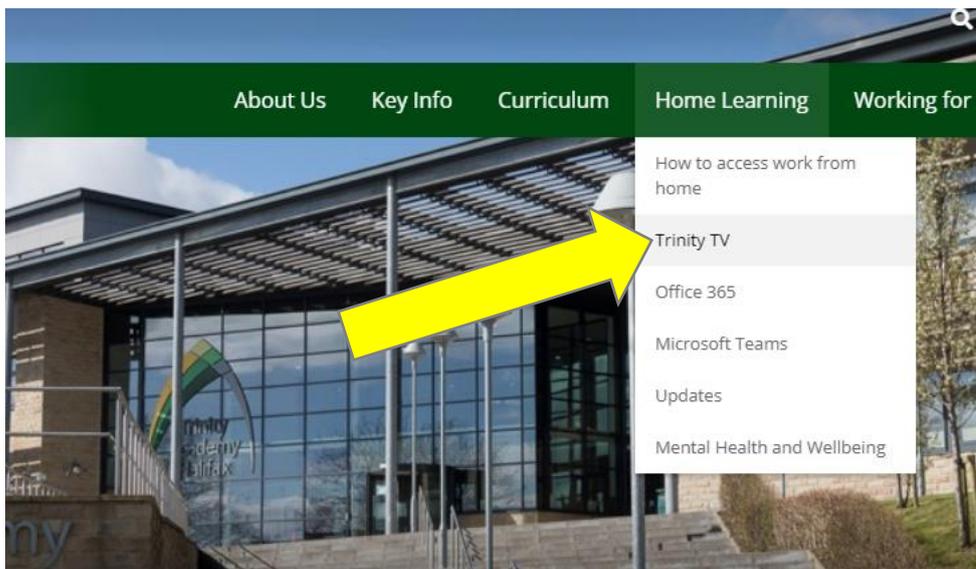
Please see below instructions regarding how to access our Trinity TV provision.

How to access our Trinity TV provision

1. Visit our website and click on the 'Home Learning' tab at the top of the screen:



2. Select Trinity TV from the drop down menu.



3. The Trinity TV Welcome page will launch with a link to Trinity TV at the bottom.

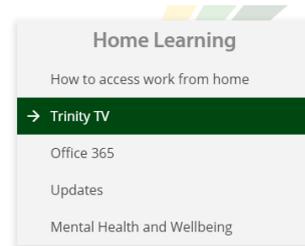
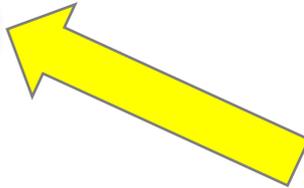
used to test students after they have watched the science lesson and our maths team use the excellent resources produced by White Rose Maths. The videos have been designed so that students can take away the key information from each lesson. The videos can be accessed at any time by students. The videos can be paused, restarted and downloaded to ensure that the learning is flexible for students.

Once a student has completed a lesson on Trinity TV, they should then complete the questions that are set via the Microsoft Forms link. These Forms are saved as URL web links within each subject weekly folder and will provide teachers with student work instantly. This will allow the teacher to prepare feedback and guidance for students in the following lessons.

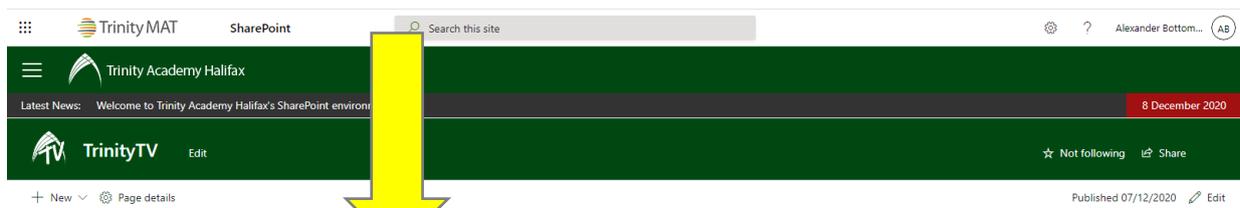
How Trinity TV works

- Students log onto Trinity TV via the school website/SharePoint
- Students select the relevant Year Group
- Students select the subject to study
- Students watch the uploaded video, pausing throughout to complete any tasks set by the teacher
- Students should then complete the Microsoft Forms question located within the same folder. This will go through to their teachers who will use the answers to inform the next video.

Should a student encounter any issues, they should email their teachers who will offer further support. Trinity TV has been designed to ensure that students receive the highest quality of education whilst not being able to attend the academy.



4. Select the Trinity TV link. This will load the Trinity TV page where you select your year group.



Year Groups



AllItems.aspx

5. Then select the subject that you wish to study.

The screenshot shows a SharePoint site for Trinity Academy Halifax. The breadcrumb trail is 'Year 11'. Below it is a table of folders:

Name	Modified	Modified By	+ Add column
Combined Science	Yesterday at 1:24 PM	Zac Rushton	
English	Yesterday at 1:24 PM	Zac Rushton	
French	Yesterday at 1:24 PM	Zac Rushton	
Geography	Yesterday at 1:24 PM	Zac Rushton	
History	Yesterday at 1:24 PM	Zac Rushton	
Math	Yesterday at 1:24 PM	Zac Rushton	
Religious Studies	Yesterday at 1:24 PM	Zac Rushton	
Spanish	Yesterday at 1:24 PM	Zac Rushton	

6. Select the correct term and week. Watch the video of the lesson, pausing or rewinding where necessary and complete the tasks set out by the teacher.

The screenshot shows the 'History' folder selected in the breadcrumb trail. Below it is a table of files:

Name	Modified	Modified By	+ Add column
L1- US Involvement in Vietnam...	Yesterday at 4:12 PM	Alexander Bottomley	
L2- American Tactics (1).mp4	Yesterday at 4:12 PM	Alexander Bottomley	
Year 11 History Term 2 week 6.url	Yesterday at 4:08 PM	Alexander Bottomley	

7. Return to the Trinity TV folder and select the Microsoft Form. Complete the questions set and press submit. The teacher will receive your work and will be able to provide feedback.

The screenshot shows the 'History' folder selected in the breadcrumb trail. Below it is a table of files:

Name	Modified	Modified By	+ Add column
L1- US Involvement in Vietnam (1).mp4	Yesterday at 4:12 PM	Alexander Bottomley	
L2- American Tactics (1).mp4	Yesterday at 4:12 PM	Alexander Bottomley	
Year 11 History Term 2 week 6.url	Yesterday at 4:08 PM	Alexander Bottomley	



A Guide to Trinity TV Live

In the event of a partial or bubble closure, we will enhance our provision even further. There will be opportunities to interact with subject teachers via our live drop-in sessions through Microsoft Teams. This is an opportunity for students to speak to us, share their work, and ask any questions! Invites will be sent out to students' academy email addresses which will enable them to access the scheduled live session via the calendar in Microsoft Teams. Further details can be found below.

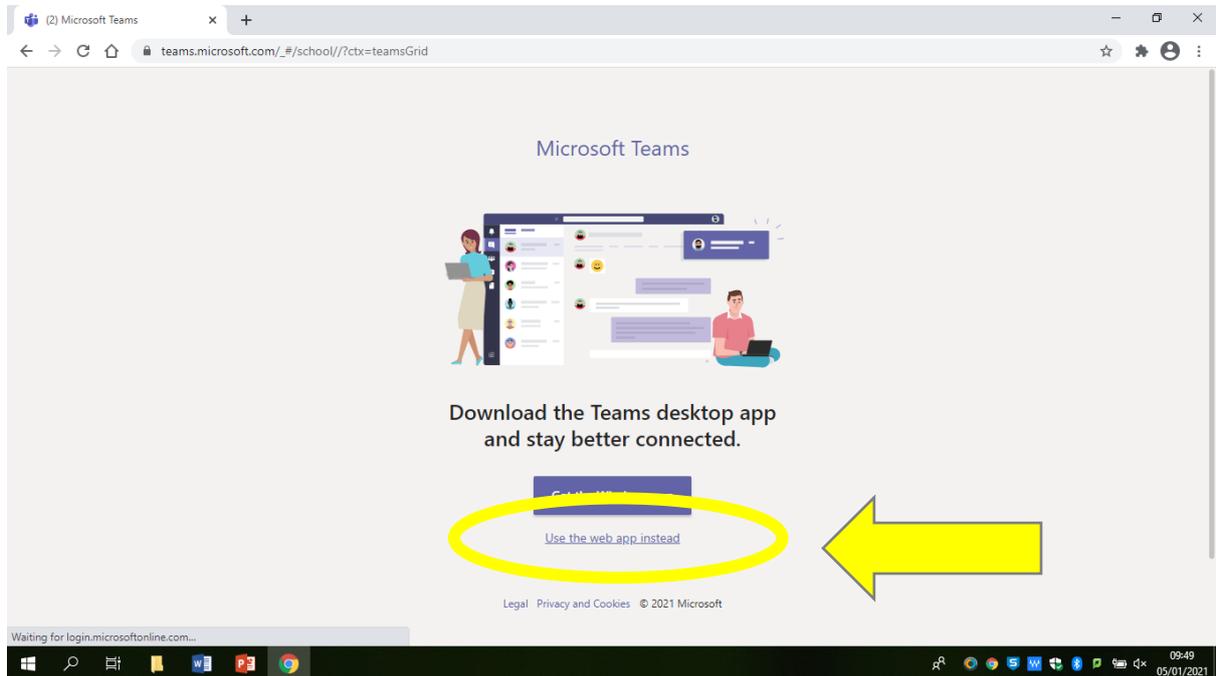
1. Once you have accepted your drop-in session invite via your academy email, this session will appear in your Microsoft Teams calendar. Please note that invites will arrive when teachers create the session which may be on the same day that it is due to take place.
2. To access Microsoft Teams and join a session, log into your school email and select the icon in the top left-hand corner that contains 9 small squares. You should then select the Teams app from the list that appears.

A screenshot of the Microsoft Office Home web interface. The browser address bar shows 'office.com/?auth=2'. The interface includes a search bar, user profile 'Olivia Wood', and an 'Install Office' button. On the left, there is a sidebar with 'Apps' and 'Documents' sections. The 'Apps' section lists Outlook, OneDrive, Word, PowerPoint, SharePoint, and Teams. The 'Teams' app icon is circled in yellow, with a large yellow arrow pointing to it. The main content area shows 'You frequently open this' and 'You recently opened this' sections with various document thumbnails. The bottom of the screen shows a Windows taskbar with the time '09:49' and date '05/01/2021'.

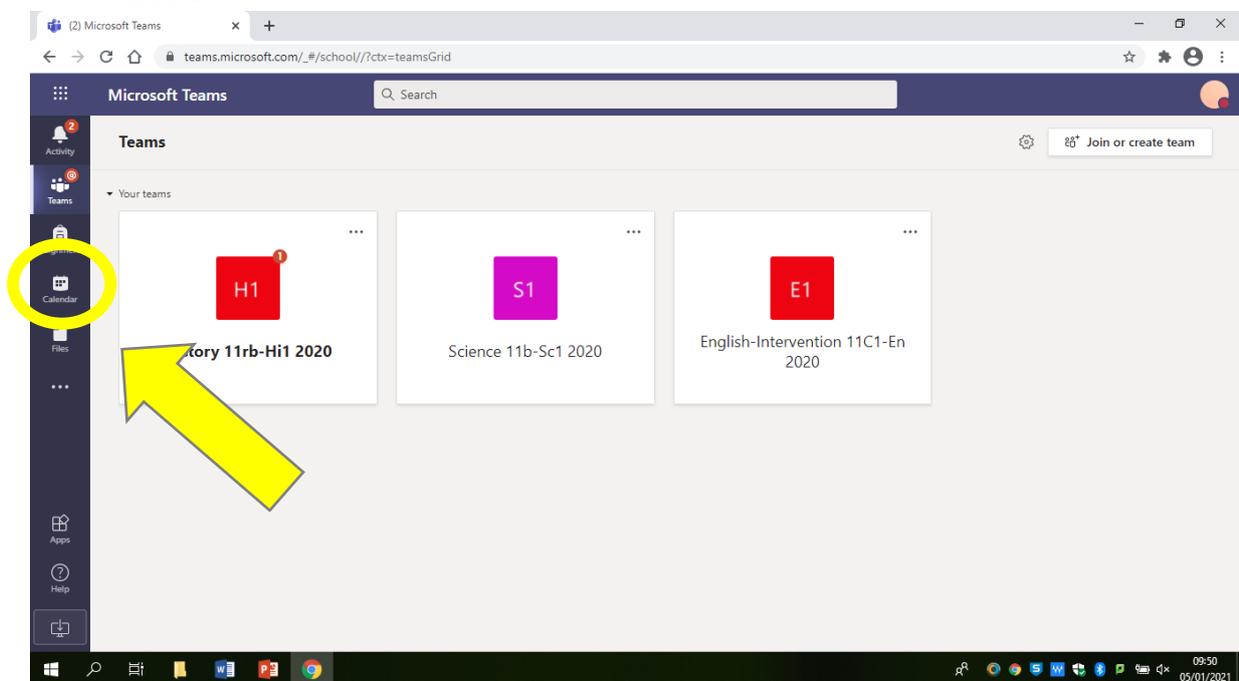
File	Task	Message
41 items	Read dependencies	Get up to speed & Review
41 items	Answer questions 1-4	

File	Task	Message
116x1	Mr. Lister	11yg1
116x2	Mr. O'Connor	11yg2
116x3	Mr. Dunbar	11yg3
116x4	Mr. Rankin	11yg4
116x5	Mr. Dunbar	11yg5
116x6	Mrs. Daniels	11yg6
116x7	Mrs. Connors	11yg7

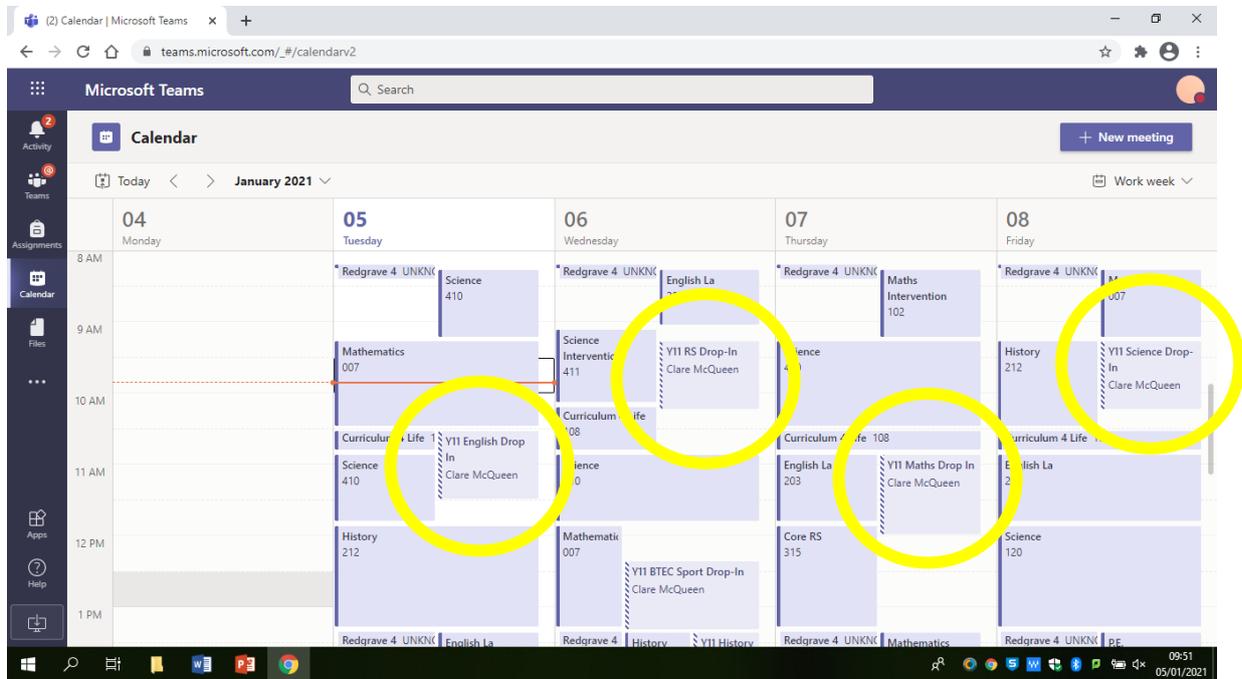
- When you click on Microsoft Teams, this page may appear. If so, select 'Use Web App' to quickly access the software.



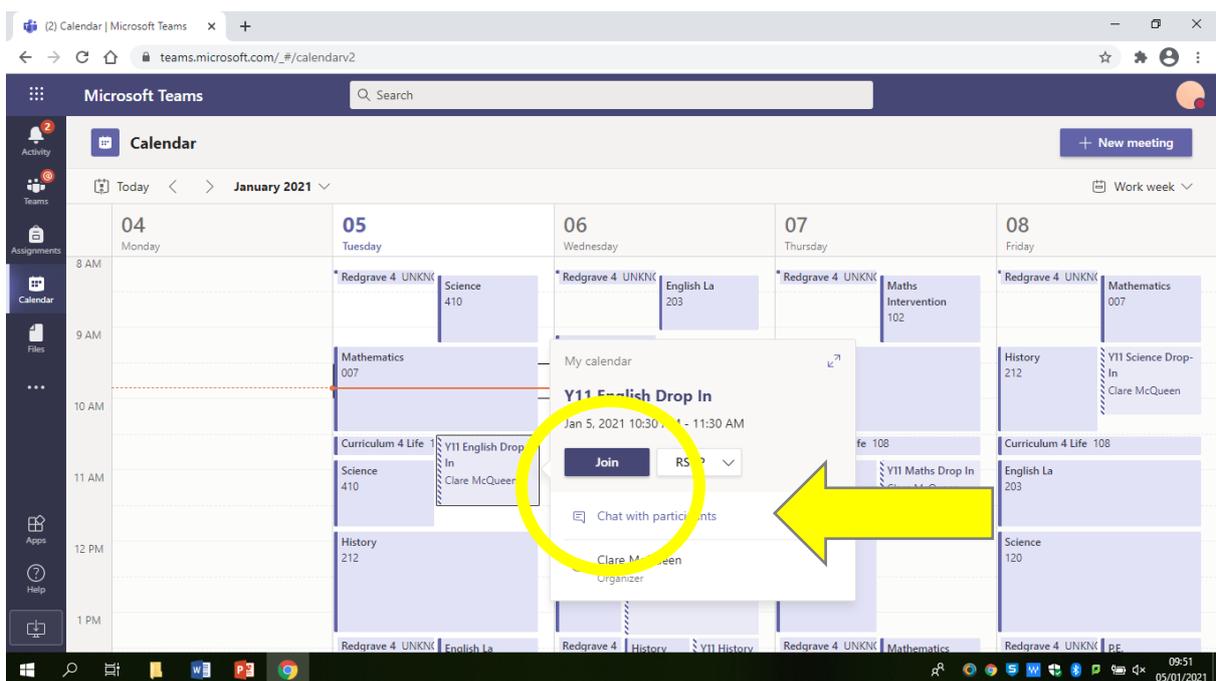
- When you load Teams, you will see your subject areas. Select the 'Calendar' option from the left-hand side to view the drop-in sessions that have been scheduled for the week.



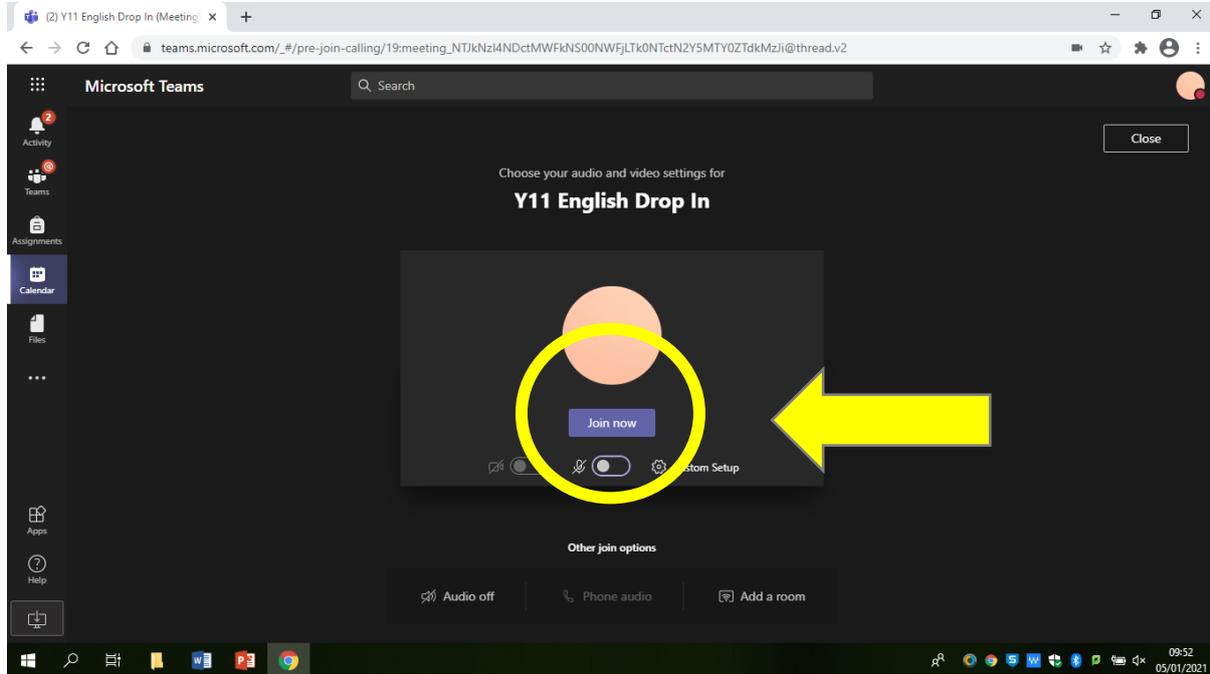
- When your calendar loads, you will see that this already displays your usual timetabled lessons. Ignore these sessions as they are only there for reference. The live sessions that have been scheduled will load next to these in the appropriate time slot, and you will see that they look slightly different. Please note that these sessions will only appear once you have received, and accepted, the invitation.



- When your session is about to begin, select the relevant drop-in session and click 'Join'.



7. This will then take you to a lobby where you will wait for your teacher to accept you into the session - this screen will load before you press 'Join'. You will not have access to your camera or microphone during these sessions



8. When you have been accepted into the session you will be able to ask questions via the chat function so that your teacher/s can respond. The teacher/s will end the meeting once the session is finished and you will also leave the session at this time.

