

30 May 2020



Dear Parent/Carer

I hope you and your families are keeping well.

I would like to introduce myself. My name is Nicola Underhill and I am Phase One Leader at Trinity Academy Halifax. That means that I have an overview of your child's school experience from the moment they're assigned a place with us up until the end of Year 9 – I'm really excited to meet them, and you.

All children at Trinity Academy are assigned a College and with that comes a wonderful College Manager, who are all equally excited to meet our new students. As soon as colleges are assigned towards the end of June, your child's College Manager will make contact by telephone to discuss any worries you or your child may have. There will also be an introductory video for each college on the website. I look forward to working with the College Manager team to ensure your child's time at Trinity is a successful one.

I know that the world we are all in is a strange one at the moment. I am also aware of the added challenges this is presenting for our upcoming Year 7s. I want to reassure you that we are working hard to make sure that their transition to 'Big School' is as smooth as we can possibly make it. Whilst we are not in a position to release a start date for our new Year 7s at the moment, we want to make sure that they already feel part of our academy family.

With this in mind, we have created a Transition section on our website where you will find lots of information. Click on the following link and this will take you directly to the Transition section; <https://halifax.trinitymat.org/key-info/year-6-transition/>. The information is aimed at both children and adults to help give an idea of life at Trinity Academy. Each Monday, we will be adding a new resource to this dedicated section of our website, continuing to offer little insights and tips and to make the move as smooth as possible.

I will also be recording three presentations that will take the place of the normal Transition Evening we usually host. These will be released one week at a time, to allow you as parents to get all the important information but in a timely and understandable fashion.

We are already working hard with primary schools, as we always do, to make sure we have all the information we need about your child and now working in additional ways with Year 6 teachers, sharing ideas of how we can ease the process under these new conditions we find ourselves in.

Now is the part that we have to ask for something from you, both parents and students, as we need to collect some important information. Can you both please read the attached Home Academy Agreement which is attached to this email. This sets out the expectations of parents, students and what we as an academy will do during your child's time at the academy. Once you have read this, parents will need to complete an information form by clicking the link below. We need to ensure that we have all of the necessary information from you before your child joins us, therefore, please can this be completed before **Wednesday 17 June**.

<https://tinyurl.com/y7dldq2e>

Shay Lane, Halifax, HX2 9TZ

tel: 01422 244890 email: [contactus@trinityacademyhalifax.org](mailto:contactus@trinityacademyhalifax.org) web: [halifax.trinitymat.org](http://halifax.trinitymat.org)

Students, we want to know what you want to know! I am sure you've lots of burning questions and there really is no question too big or too small. I have a team of Student Leaders ready and waiting to give you all their knowledge from their 5 years at Trinity Academy. Please go on the website and follow the 'Ask me' section to ask anything you want to know, and we will release a video of all the answers in a few weeks. Make sure your answers are submitted by Wednesday 10 June for it to be included in the video.

Finally, I am sure you are wondering about uniform. As we don't yet know a start date, please do not worry about buying your child's Trinity uniform just yet. Retailers are not currently open and we do not want to add any pressure to what is an already stressful time. We will communicate with you when this is something you should be thinking about. If you would like to see what is expected when the time comes, you can browse our uniform brochure that is available on the website.

All that remains for me to say for now is, please remember to read the Home Academy Agreement and complete the online form before **Wednesday 17 June** and if you do have any questions or queries, please get in touch by emailing [transition@trinityacademyhalifax.org](mailto:transition@trinityacademyhalifax.org).

Yours sincerely

*N Underhill*

Nicola Underhill  
Phase One Leader